



CRJC Volunteer Opportunity – Board Chair

Position: Chair, Board of Directors

Position Type: Volunteer (10 hours/month)

Application Process: Email resume and cover letter to Adriana Appleton, CRJC Secretary, at adriaappleton@gmail.com with an email subject, “CRJC: Board Chair Application”

Apply by: 11:59 p.m. CST November 20, 2023

Learn more: <https://www.crjc.ca/jointheboard>

Are you interested in an exciting opportunity to lead a knowledgeable and dedicated team? Are you passionate about making Restorative Justice visible and viable within Canada? As Board Chair, you will have the chance to provide leadership to a dynamic board, expand your professional network and shape the strategic plan and direction of the Canadian Restorative Justice Consortium (CRJC). This position will significantly impact the organization's growth and enhance professional development. The Board of Directors is seeking to welcome an experienced leader in creating national change and improvement in Restorative Justice measures and education.

ABOUT US

Established in 2012, the Canadian Restorative Justice Consortium CRJC aims to make Restorative Justice visible for all Canadians while promoting Restorative Justice on a national level and supporting Restorative Justice practitioners, programs, agencies, and networks within Canada. Further, the CRJC is committed to creating opportunities for sharing, connecting, supportive learning, understanding, and the practice of Restorative Justice.

ROLES & RESPONSIBILITIES

Roles and responsibilities include providing leadership to the Board of Directors, chairing monthly meetings, encouraging board members to participate in meetings and subcommittees, ensuring new board members receive orientation, providing guidance on board matters, preparing reports for Annual General Meetings, and acting as spokesperson for the CRJC. Ongoing board activities include strategic and operational planning, fundraising, website content and social media updates, building board diversity, outreach initiatives, and partnership development.

Directors are required to attend a Zoom meeting on the first Thursday of each month (11:00 a.m. CST). Additional committee meetings, public functions and fundraising events may require a further time commitment. The Board of Directors is looking for someone who can work comfortably within the CRJC for 2-3 years.

QUALIFICATIONS

Strong Leadership Skills: Ability to inspire, motivate, and direct the board. Experience leading strategic initiatives and organizational growth is desired.

Governance Knowledge: Understanding board governance structures and best practices in non-profit organizations.

Fundraising Skills: Knowledge and experience in fundraising strategies and donor relations.

Financial Literacy: Ability to comprehend and analyze financial statements and budgets.

Strategic Thinking: Capability to develop and implement long-term goals and objectives.

Communication Skills: Effective verbal and written communication skills for interacting with board members, staff, donors, government, and the public.

Decision-making Abilities: Making informed decisions that reflect the best interests of the organization.

Time Management and Availability: Willingness to dedicate sufficient time to fulfill the responsibilities of the position.

Cultural Competency: Sensitivity to and understanding of the diverse communities served by the organization.

Legal Compliance Knowledge: Familiarity with laws and regulations relevant to non-profits.

Networking Skills: Ability to build and maintain relationships with other organizations and stakeholders.

Team Building: Skills in creating a collaborative environment among board members and staff.

Continued Learning: Commitment to personal and professional development in non-profit leadership. Commitment to evaluation and development of board members.

The CRJC is an equal opportunity organization that welcomes applications from diverse individuals who self-identify based on any protected grounds under the Human Rights Code including racialized persons/persons of colour, women, Indigenous people, persons with disabilities, 2SLGBTQIA+ persons, and others who may contribute to the further diversification of ideas. As such, we encourage you to reflect upon the diversity you would bring to this role within your application.